

**Minutes**  
**Board of Trustees Meeting**  
**Emerson Unitarian Universalist Church**  
**October 18, 2016**

Members Present: Mike Condit (MC), Linda Condit (LC), Barbara Crotty (BC), Kenneth Jones (KJ), Nancy Lipp (NL), Ruth Alkons-Wolinsky (RA-W), Beth Hammer (BH), Mark Andersen (MA), Craig Miller (CM), Wade Greiner (WG), and Karen Van Horn (KVH).

Members Not Present: Richard Loftin (RL), Becky Edmiston-Lange (BE-L), Katy Carpman

Chalice lighting and reading (Mike)

President's Report: Focus for tonight will be the approach to the budget.

Approve September Board minutes- Motion to approve, CM, 2<sup>nd</sup>, WG, unanimously approved.

Welcome New Members: Annliese New & Trisha Hinojosa, married couple from San Antonio, former UUs.

**Consent Reports:**

- RE Director – KC provided her report by e-mail before leaving for a conference. The BOT recognized Katy for all her efforts beyond her job description and expressed their gratitude.
- Business Administrator – KVH provided her report to the board. The overall picture looks good for the end of 2016.
- Treasurer – LC reported that the finance committee met and is working on a budget to propose to the BOT in November.
- Committee Liaisons – MC reported on the investment committee's discussions on the managing the funding for the outreach committee and building fund.
- BH reported from the committee on ministry a request for input for how to assist BE-L
- MC reported on the outreach committee's work. MC reported that their idea is to fund projects for a year or two and then hand off the project and look for another project to fund.
- MC reported that David May, Katy, and MC met to finalize the November & December ARE schedule

**New Business**

- Ministerial contract - Appointment of working group – mission is to revise the co-minister contract to a single minister contract with L. Huelbig, D. May, and T. Collins to work out details of the minister's contract, which will impact compensation. MC expects the recommendation to be presented in November.
- Worship schedule for remainder of 2016 – The schedule is covered for the rest of 2016.
- Timing of Budget considerations - General guidelines – staff compensation discussions will be held in executive session. Think of the budget in terms of two budgets – one that covers the needs of the church to cover its expenses; and a

second one to include contingencies – which will impact a priority discussion for items above the “bare’ bones.

- Congregational Budget meeting on December 11
- Annual congregational meeting January 29, 2017
- First meeting of the new BOT January 31, 2017
- February 11, 2017 – New BOT retreat.

#### Old Business

- Fellowship/Stewardship Dinner – Thanks to Ruth from the BOT for an overall good evening
- Stewardship update – next Thursday letters will go out to those not pledged for 2017. Those names will be contacted individually
- Tree issue has been resolved – the cost will be \$800 per party.
- KVH brought up the digital internet license purchased by Mark, a discussion was had regarding the \$1,300 (approx.) invoice. A motion was made by BC to pay the invoice out of the AV fund, 2<sup>nd</sup> by BH, the board approved the motion.

Closing reading (Mike) -

Next BOT Meeting – November 15, 2016

Adjournment